

Meigle and Ardler Community Development Trust Board meeting minutes		
Date:	08/10/20	
Time:	7pm	
Location:	Online	
Present:	Kevin Stirling (KS), Caroline Ness (CN), Peter Menzies (PM), Alison McLure (AMcL), Hannah Woods (HW) Steve Ebbit (SE), Andy de Vale (AdV)	
Apologies:	None	
Declaration of interest:	None	
Agenda items		Actions
2	Draft of Confidentiality Agreement in 'To review' folder on Google Drive. All to review, then sign when final draft completed.	All
3 & 4	KS: Minutes of previous meeting agreed. Actions of previous meeting covered below.	
5	KS reviewed the current organisational structure of MACDT. All who haven't yet done so should write a short piece about themselves for a 'Meet the Team' segment on social media, and all Trustees should sign the Trustee Register on Google Drive (legal requirement by OSCR)	
7		
8		
9		
10	Time, date and location of next meeting: Informal meeting 29.10.20, 7pm, principally to discuss the Community Action Plan (CAP)	

Signed:		Date:	
---------	--	-------	--

Minutes template