

Meigle and Ardler Community Development Trust Board meeting minutes		
Date:	25 th August 2022	
Time:	7pm	
Location:	Kinloch Memorial Hall, Meigle	
Present:	Kevin Stirling (KS), Steve Ebbitt (SE), Bob Ellis (BE), Kate Elvins (KE), Kate Methley (KM), Derek MacKenzie (DMcK), Johnny Channon (JC), Andy Boyak (AB), Colin Stewart (CS) and Annie Anderson (AA).	
Apologies:	Rae Taylor (RT) Chair, Meigle and Ardler Community Council. Martin Elvins (ME), Hannah Woods (HW), Wanda McGregor (WMcG), Clair Smith (CS), Jorgie Hill (JH) and Ali Napier (AN).	
Declaration of interest:	None declared	
Agenda items		Actions
3&4	Minutes of the meeting, held on 28th July 2022, were agreed to be an accurate representation of this meeting. Minutes were proposed by BE and seconded by SE.	
5	<p>Updates from relevant local groups and organisations</p> <p><u>Meigle and Ardler Community Council (MACC)</u> Due to an internal error RT was not sent the date of this meeting. Due to this issue, there was no update from MACC.</p> <p><u>Cateran EcoMuseum – BE</u> Cateran EcoMuseum are intending to submit a funding bid to Paths for All to develop cycle paths in our local area. Discussions were held regarding whether MACDT should work with the EcoMuseum to submit a joint funding bid as both organisations intend to submit funding bids to Paths for All. It was decided that separate funding bids should be submitted as both organisations are applying for significantly different amounts of money – MACDT are applying for a maximum of £30,000 whilst the EcoMuseum are applying for a significantly larger amount of money.</p> <p><u>Strathmore Development Trust Round Table</u> BE will attend the next Zoom meeting of this group which is scheduled for 1st Sept.</p>	BE

6	<p><u>Community Action Plan (CAP)</u></p> <p>CS gave an update on the work by Perth and Kinross Council (PKC) in relation to collating core themes of activity and actionable items from all the CAP reports which have been published by the development trusts in Strathmore. PKC are keen to identify the short-, medium- and long-term projects which communities might need support to deliver. CS requested that MACDT review the themes from the CAP report to determine which projects might require support from PKC to deliver. KS suggested that BE raise this at the Strathmore round table to derive a list of projects which can have significant impact across the region.</p> <p>KS suggested that he and HW review the CAP report to begin this process.</p>	/
7	<p><u>Operational update</u></p> <p>- Secretarial and events team</p> <p>KS has met with AB regarding developing a secretarial team to create a sustainable approach to this side of the Trust. AB was happy to join this team and work with JH to develop this new secretarial team. KS suggested that HW might join this team as a link to the communications team. This was supported by trustees. KS to speak to HW about this.</p> <p>- Trustee register.</p> <p>All trustees need to complete a trustee declaration form to ensure we are compliant with OSCR guidance. All trustees were asked to ensure that they had returned this form to JH.</p> <p>- Access to Google Drive.</p> <p>KS will meet with JH to ensure that all trustees have access to the Google Drive.</p>	<p>KS</p> <p>ALL</p> <p>KS</p>
8	<p><u>Communication strategy</u></p> <p>There was no update at this meeting.</p>	
9	<p><u>Financial update</u></p> <p>The balance of the general account is £27,317.90.</p> <p>The Community Investment Fund has now made a deposit of £4,000 to allow the Heritage path work to continue.</p> <p>As part of this meeting, KM conducted a financial needs analysis to understand the requirements of MACDT in relation to a bank account to see if CAF bank were the best provider. KM will review the options for a bank account and present these at the next trustees meeting.</p>	

	<p>It was agreed that CAF Bank will be notified that KM will be the key contact for MACDT and a bank mandate form will indicate that the following trustees are account signatories:</p> <ol style="list-style-type: none"> 1. Kevin Stirling 2. Kate Methley 3. Stephen Ebbitt 4. Hannah Woods <p>KS will transfer access to HMRC and Companies House to KM.</p> <p><u>Funding</u> SE, BE and WM are to submit an expression of interest to Paths For All as part of the funding process.</p> <p>There has been no update regarding the application for funding to support a Community Development Worker although this is not expected until December.</p>	<p>KS/KM</p> <p>SE/BE/WM</p>
10	<p>Updates on core projects</p> <p><u>Meigle Bowling Club – KS</u> The Bowling Club trustees have agreed to transfer ownership of the Bowling Club site and the land at the corner of the road to MACDT. MACDT will be sent the title deed to review in due course. KS agreed to keep in contact with the solicitors to progress this matter.</p> <p>KE provided feedback from the community engagement event held as part of the gala day. KE invited attendees at the gala day to share their thoughts regarding how the land at the corner should be redeveloped. A summary of the feedback is as follows:</p> <ul style="list-style-type: none"> - A recurring theme was that this area of land be planted with wildflowers to enrich the natural habitat for wildlife. - The creation of a botanic garden links in with the concept of wildflowers with the addition of pathways and seating areas. - The promotion of the local Pictish heritage could be celebrated through carvings or information points being erected in this area of land. - The concept of a community garden where locals could grow fruit and vegetables was a recurring theme. - An outdoor fitness area was also suggested as a potential use for this regenerated area of land. <p><u>Community Shed</u> JC is trying to arrange a meeting with the new CEO to try and progress matters.</p>	<p>KS</p>

	<p><u>Resilience Planning – DMcK</u></p> <p>DMcK has identified that the hut at Belmont which will become the Resilience hub has asbestos in the ceiling. DMcK will contact local companies to get a quote for the removal or management of this asbestos.</p> <p>DMcK is now looking into the purchasing of electricity generators. He will liaise with the Kinloch Hall Committee to gain access to get quotes for getting an external connection point for a generator should the Hall require power in an emergency situation.</p> <p>DMcK needs to get some volunteers to fill sandbags in preparation for winter storms over the coming months. CS suggested that Tayside Contracts or BAM may be able to provide sand for these sandbags.</p> <p><u>Art, Music & Literature</u></p> <p>WM gave her apologies for this meeting.</p> <p><u>Environment and green spaces – BE</u></p> <p><i>Path networks</i></p> <p>BE has identified the final landowner to discuss placing direction posts for the heritage path on their land. BE hopes to have this process concluded in the coming weeks. CS suggested that BAM who are constructing the Cross Tay Link Road might be able to provide hardcore for the paths as part of their community facing activities. CS agreed to share the contact details for BAM so that MACDT could look into this further.</p> <p><i>Belmont Woods</i></p> <p>The trustees were keen to ensure that a note of interest had been submitted to Dundee City Council on behalf of MACDT. KS suggested that he and BE revisit this process to get this concluded.</p> <p><i>Ardler Hall</i></p> <p>BE reported that this group has still not received the proposed plans for how this site might look like when it is redeveloped so they have not scheduled any community events. BE is to speak to Christopher Dingwall to get an update in this matter.</p>	<p>BE</p> <p>CS</p> <p>KS/BE</p> <p>BE</p>
11	<p>Any other business</p> <p>JC suggested running a bonfire night event at Belmont Camp for the local area. KS suggested that MACDT could host the annual Hogmanay ceilidh at the Kinloch Hall. Trustees were amenable to exploring these ideas further. JC and KS agreed to look into</p>	

	the feasibility of both these events and report back at the next trustees meeting.	KS/JC
12	Next meeting: Thursday 29th September, 7pm. Location: Belmont Centre.	
Signed:	Kevin Stirling	Date: 21 st September 2022