

Meigle and Ardler Community Development Trust Minutes of Trustee Meeting		
Date:	25 April 2024	
Time:	19:15	
Location:	Kinloch Hotel	
Present:	Bob Ellis (BE), Kate Methley (KM), Clare Pennington (CP), Ali Napier (AN), Wanda McGregor (WM), Steve Ebbitt (SE), Tristan Woods (TW)	
Apologies:	Annie Anderson (AA), Johnny Channon (JC), Jorgie Hill (JH)	
Declarations of interest:	None	
	Agenda Items	Actions
1	Review of actions from previous meeting	BE
2	Approve minutes of previous meeting The minutes were reviewed and approved	All
3	Update on Architects Meeting re Pavilion A meeting was undertaken with the proposed Architects who have worked on high profile projects in the past (e.g. V&A). Key points shared by Architects include: Important that local community ideas are determined and considered. They have experience leading the ideation process. Architects are aware that full funding is not in place currently and that any plans are contingent on funding (ideally from Heritage Scotland). MACDT group have agreed to proceed to the next step. The process is: 1. Viability Survey - ball-park estimate for restoration. 2. Engagement process for initial conceptual ideas of Design (in parallel to Viability Survey) Trustees will determine the short term actions required for the Security and Safety of the Pavilion; update at next meeting.	All
4	Stakeholder Engagement Survey - Results discussion around future use of Pavilion. An overview of the responses was provided and results are seen as positive and helpful for future planning. Highest result scores include History & Cultural displays, Private hire and “preservation” of the existing building.	

	Trustees will discuss and consider short term usage of the bowling green.	
5	Belmont Partnership & Legal aspects MacNabs have produced a draft license to occupy. There are still some outstanding issues. Discussions will continue with MacNabs (MACDT Advisors) and SOEC about how to progress	KM
6	Website Update AN has produced a working website and provided a demonstration to the Trustees. All agreed that it looks great. Content is being collected and inserted to the site. Project Leads will provide overviews of their areas to include in the website. CP has provided an outline Story Map which can be used to create the story flow within the website. CP reminded everyone of the Comms Strategy and the Social Media Policy Website is at https://www.meigleardler.smartvillage.scot/ Smartvillage was renewed for another year in March, but we will consider different hosting arrangements next year. Project Leads to provide content for the following areas: <ol style="list-style-type: none"> 1. Bowling club 2. Trail 3. Resilience 	All
7	Beltane Prep WM gave an overview of the event and timetable. Volunteers have been recruited. Setting up at 1pm. Event 15:00 to 20:00 53 Tickets were sold to date, at the time of the Trustee Meeting.	
8	Risk Register Review CP summarised the key items marked Red on the Risk Register: Funding – highlighted the need to focus on areas where funding has been received, to ensure funders spending deadlines are met Resource/Capacity – need to continue to find more volunteers to contribute to the success of MACDT	
9	Any other business	

	<p><u>Pride in Meigle</u></p> <p>They are looking to dig up some snow drops and plant them around the village. Looking at things like Community Garden, Raised wall area on Dundee Road and Alyth Corner. All agreed</p> <p><u>Resilience shed</u></p> <p>Work to be done has been agreed. Volunteers are being sought to help with the setup of the shed. Funding of £1800 approved for windows, doors, security, replacement of floor where the toilet is, shelving, paint.</p> <p><u>Trustee Information Forms</u></p> <p>Trustee information forms need to be completed within the induction folder on Google Drive; action for all Trustees.</p> <p><u>Subcommittees</u></p> <p>Subcommittees need to be better organised and defined; Tristan and Clare to discuss further</p> <p><u>Maintenance of Bowling Club land</u></p> <p>TW to speak to Kenneth Mitchell about maintenance over the summer</p>	
10	Time, date and location of next meeting	
	26 June	
Signed		
Dated		